



For Office Use Only:

Application No.: _____

Date Received: _____

Assessment Date: _____

Admissions Office

2/F, Austin Tower Phase Two, 152 Austin Road, Tsim Sha Tsui, Kowloon, Hong Kong

TEL: +852 2110 1978 / Email: admissions@mountkelly.com.hk

ADMISSION APPLICATION FORM (Preparatory: Year 1-4)

Please submit the application by POST or by EMAIL together with the below required documents to our Admissions Office. An incomplete application and/or insufficient document will delay the application process.

Application Checklist

- Completed application form
- Two passport sized photos of applicant
- One copy of report cards or official transcripts of the last two grades completed
- Copies of applicant and parents' HKID card and passport page
- Proof of address (recent utility bill or bank statement)
- Copy of applicant's birth certificate
- Proof of a \$1,500 non-refundable administrative fee payment by i) Send a cheque together with the application (payable to "MOUNT KELLY INTERNATIONAL LIMITED") or ii) Send a receipt/payment record of Bank Transfer payable to Mount Kelly International Limited (Bank of China A/C No: 012-928-0-005454-8) SWIFT CODE: BKCHHKHH, together with the application

Applicant's Photo

(Taken within last 3 months, plain background, showing full frontal face with clear facial features, dimensions: 40mm(W) X 50mm (H))

Year of Entry

* Please tick as appropriate

Applying for academic year:	<input type="checkbox"/> 2017-2018	<input type="checkbox"/> 2018-2019
	<input type="checkbox"/> Year 1 <input type="checkbox"/> Year 3	<input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4
	<input type="checkbox"/> Year 2 <input type="checkbox"/> Year 4	<input type="checkbox"/> Year 5 <input type="checkbox"/> Year 6 <input type="checkbox"/> Year 7 <input type="checkbox"/> Year 8

Applicant's Details

*Family Name (Surname)		*First Name		Preferred Name (if any)		
*Applicant's name above has to be identical to the passport (or HKID in the absence of passport)			Gender	#Female / Male	Current Age	years old
Date of Birth	/DD /MM /YYYY	Country of Birth		Nationality	Other Nationality (if any)	
Is the applicant a HK permanent resident?	#YES / NO	If yes, HKID No		If No HKID, please provide passport No.	Does the applicant hold a valid dependent /study visa inHK?	#YES / NO
Does the applicant have sibling studied/studying at Mount Kelly School HK	#YES / NO	If yes, name of sibling & class attended/attending				
Home Address in Hong Kong						
Residential Address (if different from above)						
If applicant does not yet live in Hong Kong, when do you plan to arrive/expected start date of school?						

Capital Contribution

Corporate /Individual Nomination Certificate (CNC/INC) holder?	# YES/ NO	If yes, please provide the CNC/INC No.		If not a CNC/INC nominee, please indicate if the applicant would like to be nominated by a CNC/INC after the admission assessment or will choose the capital levy scheme	<input type="checkbox"/> *CNC/INC <input type="checkbox"/> Capital Levy
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*If tick CNC/INC above, our Admissions Office will contact you soon with more details on INC admission priority

Applicant's Education Background

I) Previous School(s)

Period (Month/Year)		School Name	Year/Grade Level	School Country	Name & Tel. No. of School Contact Person	Email address of School Contact Person	Language of Instruction
From	To						

*Our Admissions Office may contact the applicant's previous school(s) for an admissions reference / #Circle as appropriate



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II) English Language Proficiency

Language spoken at home		Applicant's second language (if any)		Applicant's English Fluency level	Native / Intermediate / Beginner
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* Please provide original or certified copies of applicant's English language certificates with your application form (if any).

III) Interests

What are the applicant's main extra-curricular activities and interests? (include sports and music)?					
Please indicate any particular talents or skills that your child has:					
Has the applicant ever been included in the current school's 'gifted and talented' programme?	#YES / NO	If yes, what kind of programme?			

IV) Others

Has the applicant repeated any year/grade?	#YES / NO	If yes, which year(s) / grade(s)?		Does the applicant have any special educational needs?	# YES / NO	If yes, please attach report (if any) with this application
Does the applicant have any medical conditions? Does the applicant need regular medication?	#YES / NO	If yes, please tell us more				
Does the applicant have any allergies (e.g. food, medication)?	#YES / NO					
Does the applicant have any special dietary requirements?	#YES / NO					
Does the applicant have any physical disability?	#YES / NO					

Any other information about the applicant, that you feel may be helpful for us, so that a transition plan can be put in place?

Parents / Guardian Details

Father / Guardian 1 Details

Father/Guardian's Family Name		First Name			
Hong Kong permanent resident?	#YES / NO	HKID / Passport no.		Marital Status	
Nationality			*Email Address		
Father/Guardian's First language			Second Language(s) (if any)		
Father's Profession			Place of Work (Name & Location)		
Position Held			Mobile Phone		
Residential Address (if different)					

#Circle as appropriate



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Mother / Guardian 2 Details					
Mother/Guardian's Family Name				First Name	
Hong Kong Permanent Resident?	#YES / NO	HKID / Passport no.			Marital Status
Nationality			*Email address		
Mother/Guardian's First language			Second Language(s) (if any)		
Mother's Profession			Place of Work (Name & Location)		
Position Held			Mobile Phone		
Residential Address (if different)					

*Compulsory Field. Email will be the major form of communication between parents and the Admissions Office

Would both parents like to receive email correspondence? #YES / NO	If NOT, please indicate which parent	<input type="checkbox"/> Father/Guardian 1 ONLY
		<input type="checkbox"/> Mother/Guardian 2 ONLY

Parent English Proficiency	
Father/Guardian 1	Mother/Guardian 2
<input type="checkbox"/> Fully Literate / <input type="checkbox"/> Partially Literate / <input type="checkbox"/> Not Literate	<input type="checkbox"/> Fully Literate / <input type="checkbox"/> Partially Literate / <input type="checkbox"/> Not Literate

Emergency Contact				
Name		Mobile Phone		Relationship with Applicant

How did you hear about Mount Kelly School Hong Kong?	
<input type="checkbox"/> Friends / Family recommending Mount Kelly School Hong Kong	<input type="checkbox"/> Seminars / Parent Information Sessions
<input type="checkbox"/> Online Forums: _____ (Forum Name)	<input type="checkbox"/> Working Company
<input type="checkbox"/> Mount Kelly School Hong Kong website	<input type="checkbox"/> Relocation Company _____ (Company Name)
<input type="checkbox"/> Magazine and Online Articles : _____ _____ (Magazine Name)	<input type="checkbox"/> Support from Admissions Staff
	<input type="checkbox"/> Other (Please state): _____

Which aspects of Mount Kelly School Hong Kong are most appealing to you? (Can tick more than one)	
<input type="checkbox"/> Academic Excellence	<input type="checkbox"/> An all-round British Education
<input type="checkbox"/> Art, Music, and/or Sports Timetable	<input type="checkbox"/> British Curriculum
<input type="checkbox"/> Atmosphere and Ethos	<input type="checkbox"/> Other (Please state): _____

Why did you choose Mount Kelly School Hong Kong for your child?

#Circle as appropriate



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As parents/guardians how would you involve yourself into the school community? (e.g. parent association, school volunteers, career expertise and guidance, etc.)

Notes:

We ONLY accept applications 2 years in advance of the entrance year and no earlier application is recommended. A non-refundable administrative fee of HKD\$1,500 is payable with this application. Offer of a Place is subject to availability and the admission requirements of the School at the time offer is made. A copy of the current Admissions Policy is available on the Mount Kelly School Hong Kong website.

Signature and Declaration

I declare that the information I have given is accurate and complete. I certify that I have read the admissions policy, and that the information provided on this application is complete and accurate. I also understand that all supporting documents must be received before the admissions process can continue and acknowledge that failure to disclose information may result in denial of admission or a rejected application.

Signature: _____ Relationship to applicant: _____

Date: _____

The data collected in this form will be used and stored in accordance with the provisions of the Personal Data (Privacy) Ord. Cap. 486 of Hong Kong.

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Application Checklist

- Completed application form
- Applicant's photos
- Report cards/transcripts
- Applicant's and Parents' HKID card / passport pages
- Address proof
- Applicant's birth certificate
- Payment of a \$1,500 non-refundable administrative fee in cheque _____ (Bank Name) _____ (Cheque No.) / Receipt of deposit or e-banking Transfer payable to Mount Kelly School Hong Kong